**

**Michigan State University Packaging Alumni Association Position Summary**

**Position Summary**

* Seeking highly motivated individuals/leaders with a passion for MSU Packaging.  Board members will leverage their current skill sets while being provided the opportunity grow personally and professionally over a 3-year term.  Board member experience levels will vary and this is considered a strength of the board.
* Board members are considered ambassadors of MSU, The School of Packaging, and the MSUPAA.

**Board Member Responsibilities**

* Ability to attend a minimum of 2 board meetings per year (all 3 preferred).
* Ability to be present at a minimum of 1 sponsored MSUPAA event per year (Pack Expo Reception, Homecoming, Awards Banquet).
* Ability to represent the MSUPAA when needed such as presentations to Students, your local Alumni Chapters, etc…
* Commitment to fundraise or provide contacts that can be approached to aid the organization in fundraising
  + Note - in the event one cannot fundraise then the expectation is for the board member to provide connections and introduce other board members those contacts
* Ability to support at least 2 committee’s per year with aspirations to lead committee’s or special projects during tenure on the board
  + Fundraising
  + Events
  + Awards
  + Communications
  + Design Competition
  + Young alumni / Student Engagement
  + Scholarships



* It is an expectation that proactive engagement occurs within the committee’s and at the board meetings.

**Skills Required**

* Interpersonal communication skills, written and verbal communication, organizational skills, project management skills must all be strong
* Must be capable of working in a fast-paced, team environment with minimal direct supervision
* Consumer and customer oriented, continuous improvement mindset
* Results oriented – Drive for Continuous Improvement
* Ability to lead teams (committee’s)
* Organization and documentation for future boards
* Strong work ethic with a leadership mentality

**Qualifications**

* Must be Spartan Loyal at time of joining board, with the expectation of maintaining the minimum of Spartan Loyal status annually while on the board.
* By Laws are embedded for reference

